- # **Do not seal this envelope.**
- # **Do not use this envelope as the shipping container.**
  #### **This envelope must be stored in pristine shape, not sealed, not damaged.**

ABC Project Form

❏ **August 5 Deadline for Arrival**

Use a **separate envelope** for each project

Today's Date _____

Candidate's Name _____

Candidate Year: ❏ 1st year   ❏ 2nd year   ❏ 3rd/4th year

If a project form/envelope & all related items are not submitted with the project, a $25 fee will be assessed for each missing item.

DO NOT WRITE IN THIS AREA
ABC OFFICE USE ONLY

Place Project in Envelope

DO NOT SEAL THIS ENVELOPE!!

RESEARCH

RESEARCH #1 (MUS 621):
❏ Printed comments (**required**)
  ❏ PDF - Flash Drive
  ❏ Upload to CWU
❏ Voice-over recording (**required**):
  ❏ Flash Drive

(include data and picture files, PDF)
Due August 5

RESEARCH #2 (MUS 622):
❏ Conductor score (**required**) (not returned)
❏ Printed document (**required**)
  ❏ PDF
  ❏ Upload to CWU
❏ Video (**required**):
  ❏ Flash Drive

(include data and picture files, PDF)
Due August 5

RESEARCH #3 (MUS 623):
❏ Music Literature Book (**required**)
❏ Clinician Content Book (**required**)
❏ PDF (**required**):
  ❏ Upload to CWU
  ❏ Flash Drive

> These may be combined into one book

(include data and picture files, PDF)
Due August 5

PRACTICAL APPLICATION

PRACTICAL APPLICATION	❏ #1 (MUS 618) *DUE AUG. 5*	❏ #2 (MUS 618) *Due AUG. 5*	❏ #3 (MUS 618) *Due AUG. 5*

Title of Project: _____

Required Materials: ❏ Printed project (**required**) ❏ PDF (**required**) ❏ Upload to CWU (**required**)

Type of Presentation: (**required**-Choose one)

  ❏ Printed Document   ❏ Video   ❏ Digital - Website, App, etc.
  ❏ Files - Flash Drive   ❏ Flash Drive   ❏ All Related Files - Flash Drive
  ❏ PDF   ❏ Printed Document
  ❏ Graphics, music, photos, etc.   ❏ **Website Address:**

(Include all data & individual graphic, music, picture files as well as a **PDF** of Project)

_____

> Projects that use photos, audio, graphics, etc.
> must have those files included on the flash drive you send.
> **This is also true for websites.**

Programs Needed for Presentation: Your project must run without the specific application being needed by us. If this is not possible, you must make a video of the project's features. If your project is in book/text form, be sure to export the finished product as a PDF.

Label your flash drive with: 1) Your name   2) PA# or RE#   3) Computer Platform

> **Be SURE to try your project on a computer NOT connected to your main system!**

IMPORTANT: Use this form for EACH project you turn in. All projects must arrive at the ABC office on or before August 5!
If a project form/envelope & all related media are not submitted with the project, a $25 fee will be assessed for each missing item.

SHIP PROJECTS TO:

ABC
6736 Jacob Lane
Springfield OR 97478

QUESTIONS: Visit our website: www.bandworld.org/abc (click on ABC FAQ's)

SCAN ME

View FAQs

Download a PDF at: http://bandworld.org/pdfs/ABCProjectForm.pdf

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- You can turn in your project(s) at ABC.
- Shipping: If you use U.S. Postal Service, you MUST include tracking and a guaranteed delivery date. This also ensures that you can prove date of delivery should the package be delayed by the shipping service.

- We recommend using UPS or FedEx.
- Request email notification at the time of shipping.
- Waive the signature requirement!!
- Your project(s) will not be graded if they arrive after the due date, and a grade of "F" will be assigned.
- Plan ahead so you are not shipping project(s) at the last minute.